

**MINUTES  
CITY OF EDINA MINNESOTA  
ENERGY & ENVIRONMENT COMMISSION  
EDINA CITY HALL COMMUNITY ROOM  
Thurs., Feb. 09, 2012  
7:00 PM**

- I. **CALL TO ORDER** 7:01 p.m.
- II. **ROLL CALL** Answering Roll Call was Members Gubrud, Heer, Jennings, Kostuch, Paterlini , Rudnicki, Sierks, Thompson, Zarrin and Chair Latham.
  - Late Arrival: Risser
  - Absent: Gupta
  - Staff Present: Jesse Struve and Rebecca Foster

III. **APPROVAL OF MEETING AGENDA** Agenda was approved as written.

IV. **ADOPTION OF CONSENT AGENDA**

**Motion made by Member Gubrud and seconded by Member Thompson approving consent agenda. Motion carried unanimously.**

V. **COMMUNITY COMMENT**

**Katie Meyer, do.town campaign, inviting Commissioners to Living Streets Forum on February 15<sup>th</sup>.**

VI. **REPORTS AND RECOMMENDATIONS**

- A. Welcome two new Commissioners. Chair Latham thanked Commissioner Iyer for his service to the EEC.  
Chair Latham welcomed Member Heer and Member Rudnicki to the EEC.
- B. Approval of Working Group Press Release

**Motion made by Member Sierks and seconded by Member Gubrud to remove Laura Eaton and Ray O'Connell from Air Quality Working Group and temporary disband working group until a new chair steps forward. Motion carried unanimously.**

**Motion made by Chair Latham and seconded by Member Gubrud to approve John Heer as co-chair of the Energy Working Group. Motion carried unanimously.**

**Motion made by Member Kostuch and seconded by Member Zarrin to delete Project and Policy Working Group. Motion carried unanimously.**

**Motion made by Member Paterlini and seconded by Member Heer to delete the EEC Website Task Force and have each Working Group responsible for updating the EEC website per their activities. Motion carried unanimously.**

**Motion made by Member Paterlini and seconded by Member Zarrin to add a Bylaws Committee and appoint Chair Latham as Chair of the Committee. Motion carried unanimously.**

**Motion made by Member Kostuch and seconded by Member Gubrud to approve the EEC Working Group Press Release as written. Motion carried unanimously.**

**Motion made by Member Paterlini and seconded by Member Zarrin to create a Carbon Disclosure Project (CDP) Committee composed of Member Paterlini and Member Heer to update the CDP and oversee the B3 data and Regional Indicator Project. Motion carried unanimously.**

1. Bylaw Revision Committee. Chair Latham gave an update on the Bylaw changes and the Commission will approve the changes at their March meeting.
- C. Green Step Cities. Chair Latham review the City's Green Step progress. It appears that Edina is very close to qualifying for level 3 certification provided that the B3 data entry can be completed.

**Motion made by Member Paterlini and seconded by Member Sierks to drop Green Step #19 Surface Water Quality. Motion carried unanimously.**

**Motion made by Member Zarrin and seconded by Member Sierks to add overall 15% diversion of currently disposed waste from city operations into recycling and organics collection within Green Step #22.2. Motion carried unanimously.**

**Motion made by Member Risser and seconded by Member Gubrud to delete Green Step #23.2 Regulate Recreational Burning or Outdoor Wood Boilers. Motion carried unanimously.**

1. EEC annual activity calendar timeline was discussed.
- D. Recycling & Solid Waste WG
  1. Residential Recycling RFP. Chair Latham reviewed the RFP framework.

**Motion made by Member Kostuch and seconded by Member Zarrin to change percentages of the weightings for Environmental and Economic to be equal at 40% for evaluating the RFP. Motion carried unanimously.**

2. City Park Recycling Bin Task Force. Chair Latham gave a progress update on the recycling bins at City Parks.
3. The 2012 and 2013 RSW WG work plan was discussed.
- E. Energy WG
  1. Solar panel project. Mr. Struve gave an update on the installation of the project.
  2. Solar/wind ordinance amendments task force. Cary Teague, Planning Director, is currently reviewing the ordinance.
  3. PACE commercial energy district. Mr. Struve gave an update on the first applicant of the Emerald Energy Program which is Grandview Tire and Auto on W 70<sup>th</sup> St and Cahill Rd.
  4. 2012 & 2013 EWG work plan
- F. Air Quality WG Report
  1. Update on Drive Through City Code Amendments. Commissioner Risser gave an update about the Planning Commissions comments on the Drive Through City Code Ammendments.

2. No Idling sign pilot project. This topic will be discussed at the February 21<sup>st</sup> City Council Work Session. Commissioner Risser said the pilot areas will be Creek Valley and Concord Elementary Schools.

G. Education Outreach Working Group Report

1. April 19 2012 educational program. Commissioner Zarrin gave an update about the proposed event.

**Motion made by Member Zarrin and seconded by Member Paterlini that EEC will provide \$500 funding from the EEC budget for the April 19 event. Donations will be solicited via the Edina Community Foundation (ECF). Any ECF donations will be used to first pay any expenses beyond EEC's \$500. Any balance after that will be used for a speaker honorarium not to exceed \$250. Any balance after that will be equally divided between the EEC ECF account and the school Edina Go Green group. The refreshment Free Will donation basket funds will go to the Edina Go Green school group. Motion carried unanimously.**

2. Proposed Eco Film – Paul Thompson to work with Tom Shirley and the EOWG to recommend a film and date for a summer Tuesday evening at Centennial Lakes Amphitheater.

3. 2012 EOWG work plan was discussed.

H. Water Quality WG

1. 2012 WQWG work plan was discussed.

I. City Council Work Session. Proposed agenda was approved as written.

J. 2012 & 2013 EEC Proposed Work Plan. Chair Latham reviewed the proposed Work Plan.

K. May Term Intern. The application deadline is February 15<sup>th</sup>.

L. Volunteer Recognition nominee. This topic was tabled.

M. Google groups usage policy. Chair Latham reviewed the policy and Member Paterlini will send Goggle link to new Commissioners.

N. EEC Website. This topic was tabled.

**VII. CORRESPONDENCE & PETITIONS**

**VIII. CHAIR AND COMMISSION MEMBER COMMENTS**

- A. Officer elections. This topic was tabled until after the City Council Work Session on February 21<sup>st</sup>.

**IX. STAFF COMMENTS**

- A. Jesse Struve. Mr. Struve reviewed the 2011 EEC Financial Report, \$84320.72 of the allotted \$10,000 was spent, and he announced his resignation from the City effective February 29<sup>th</sup> as EEC staff liaison. Chair Latham thanked him for his excellent service during the past year on behalf of the commission and wished him the best in his new position for the City of Orono.

- B. Green Corps Intern – Bill Sierks reported that intern Sarah Steinman cannot finish entering the B3 data until someone in the city building department works with her to map the remaining meter numbers into an identifiable city building. Chair Latham reported that failure to complete this task by 5-1-12 will preclude Edina from receiving level 3 Green Step Cities certification.

There being no further business on the Commission Agenda, Chair Latham declared the meeting adjourned at 9:31 p.m.

**Motion made by Member Thompson and seconded by Member Zarrin to adjourn meeting. Motion carried unanimously.**

Respectfully submitted,



Rebecca Foster  
GIS Administrator